

**FACULTY SENATE MINUTES**  
**SAM HOUSTON STATE UNIVERSITY**

January 20, 2022  
3:30 P.M. – 5:00 P.M.  
Remote via Zoom

**Senators Present (24)**

Samuel Adu-Prah (COSET), Mario Aschauer (CAM), María Botero (CHSS), Tim Brown (COE), Patrick Buzzini (CJ), Rhonda Callaway (CHSS), Mona Cockerham (COHS), Tamara Cook (COSET), Brandy Doleshal (COSET), Mandy Duan (COBA), Damon Hay (COSET), Sureni Mullegama (COM), Geraldine Monjardez (CJ), Audrey Murfin (CHSS), Mary Petró (COE), Debbie Price (COE), Kevin Randall (COHS), Stephen Rapp (CHSS), Vlad Radoias (COBA), Karen Sherrill (COBA), Aneika Simmons (COBA), Kyle Stutts (COSET), Anthony Watkins (CAM), Rebecca Wentworth (COE).

**Senators Not Present (6)**

Natalie Baker (CJ), Debbi Hatton (CAM), Nick Lantz (CHSS), Victoria Lantz (CAM), Junkun Ma (COSET), Xiaobo Wang (CHSS)

**Called to Order**

3:30 PM

**Special Guests**

Strategic Enrollment and Innovation Leadership Team:

- Dr. Heather Thielemann, Sr. VP of Strategic Enrollment & Innovation
- Dr. Ann Theodori, VP of Enrollment Success
- James “Jim” Bradley, Interim VP of Information Technology
- Leah Mulligan, AVP Recruitment & Admissions
- Teresa Ringo, AVP Enrollment Services
- Megan St. Vigne, AVP Enrollment Success

The Strategic Enrollment and Innovation Leadership Team attended the Faculty Senate meeting as part of an initiative that aims at fostering a stronger partnership between this entity and Faculty Senate (FS). They provided an overview of the Division of Enrollment Success, including an introduction of the division leadership and their current responsibilities and a description of the different programs that fall under the Strategic Enrollment and Innovation Leadership. Dr. Theodori, VP of Enrollment Success, shared the most current enrollment percentages. Finally, they answered questions from the members of FS regarding the rationale used to choose the date for late enrollment in classes and shared new initiatives aimed at fostering communication with leaders of industry in the surrounding areas that can potentially result in more internship opportunities for SHSU students and obtaining a better understanding of the needs of industry for future professionals. The percentages of enrollment were discussed, how the data was analyzed in comparison to similar institutions and how recruitment plans have been restructured. Finally, practices of data collection from different technologies were discussed, in particular, how this data will be used across the university by staff and faculty.

## **Approval of Minutes**

December 2, 2021, minutes were approved.

## **Senate Committee Reports**

**Academic Affairs Committee.** This committee was charged with revising APS 810213 Procedures in Cases of Academic Dishonesty

**Committee on Committees & Surveys.** Senator Wentworth (Chair of the CC committee) updated FS that this committee has been working on replacing the representative from NGL, they are also working on making recommendations to fill gaps in different committees; the Office of the Provost requested to temporarily hold recommendations for the Faculty Evaluation Committee while some further changes to this committee are implemented.

**Faculty Affairs Committee.** Senator Adu-Prah (Chair of the FA Committee) updated FS that this committee has no charges at this point.

**University Affairs Committee.** Senator Petrón (representing the UA Committee) confirmed that the committee will review APS 871214 English Language Proficiency for Instructional Personnel.

**Shared Governance Committee.** Senator Sherrill (Chair of the SG Committee) sent a draft of a proposal for shared governance and requested feedback from FS. This proposal will be discussed further at our next meeting. The aim is to have a proposal by the end of the Spring semester.

## **Other Reports**

### **Strategic Planning**

The strategic planning committee is creating workbooks that summarize proposals for mission, vision, statement, value statement, and strategic priorities. They will compile the information early February to submit to the President.

### **Chair's Report**

1. Timeline for review of four policies on tenure & promotion, post-tenure review, merit, and FES procedures
  - a. March 1 - Proposed changes from the work group shared with campus
  - b. March 3 - Faculty Senate Meeting (revision to be on the agenda).
  - c. March 2 - CAD meeting dedicated to a discussion of the policies. Council of Chairs and CAAD (Council of Academic Associate Deans) will also meet at this time.
  - d. March 8 & 9 - Open forums for campus (to be broadcast on blackboard for those who cannot attend or are immunocompromised).

- e. March 11 - All comments need to be back to the work group by COB (before spring break).
  - f. March 11-April 3 – Work group to consider all the feedback and determine what changes they want to make before submitting the final drafts to the provost.
  - g. April 4 - Final drafts due to the provost.
  - h. April 6 - Final drafts sent to CAD and then Faculty Senate.
  - i. May 2 - Drafts sent to the AAC for final discussion and approval.
2. The Academic Affairs Council met on Tuesday, January 11. Dr. Anne Gaillard presided over the meeting and gave a few words of appreciation for the work Senate had done in reviewing the backlog of academic policies. The AAC approved revisions to the following Academic Policy Statement revisions:
    - a. 800114 – Academic Instructional and Research Personnel
    - b. 801014 – Graduate Faculty Status
    - c. 860110 – Shortened Format Courses
    - d. 860211 – Requisition of Course Instructional Materials
    - e. 860904 – Academic Credit for Experiential Learning
    - f. 900823 – Academic Grievance Procedures for Students
    - g. 910312 – Academic Probation and Suspension
    - h. 930129 – Graduate Degree Enrollment and Completion Requirements
    - i. 950531 – Uniform Undergraduate Degree Plan Requirements
  3. “Large class” definition – Provost stated it will be 100 as indicated in policy and said this was communicated to the Colleges and Deans.
  4. Faculty Senate Chair met with Mike Dewey, Associate Vice President for Infrastructure & Support, on Jan 5 to address the IT concerns submitted by Faculty Senate (Many thanks to Senator Buzzini and Senator Monjardez for taking the initiative on this issue). IT reported they are working on addressing these concerns and indicated a potential written response. IT leadership will be returning to Senate at end of semester to continue the conversation.
  5. Reminder that February 17, 10 AM – 2PM, People & Pets Food Drive (the name will change to incorporate tripod) and Tripod’s Closet Clothing Drive – co-sponsored by Staff Senate and Faculty Senate

## **Unfinished Business**

### **New Business**

1. COVID-related concerns were brought forward, in particular, concerns about the number of students and faculty who are infected. It was acknowledged that it is important to consider how any mandate must be done within the bounds of what is legally permitted in the State.
2. Spring 2022 faculty senate meeting modality discussion. FS will continue to meet via Zoom throughout the month of February while transmission indexes remain high, a poll to determine preferences will be sent to re-evaluate at that point.

3. Faculty Centennial Scholarship. Faculty senate must grant award for this year. There was a request for volunteers to help choose the recipient.
4. Faculty concerns. Several faculty concerns were discussed, including uncompensated overloads, particularly in CAM, but also in COSET and COE. Such overloads include performance rehearsals and productions, being part of dissertation committees and visiting schools to evaluate student teachers. It was suggested that this issue can be examined through the revision of APS 790601 Faculty Instruction Workload, which has not been revised since 2013. This issue will be discussed in the next FS meeting.

**Announcements**

Reminder ask the President about salaries meeting cost of living increases.

**Next Meeting**

January 20, 3:30 P.M.

**Adjournment**

4:58 PM

**Next Meeting**

February 3, 3:30 P.M.

**Adjournment**

5:06 PM